



# Delaware Emergency Management Agency

## Course Description

COURSE CODE/TITLE	L-962	NIMS All Hazards Position Specific Planning Section Chief	
COURSE LOCATION	Delaware Emergency Management Agency 165 Brick Store Landing Road, Smyrna, DE 19977		
COURSE DATES	23-26 August	COURSE TIME	0800 to 1630 Hours
COURSE DESCRIPTION	4- Day Course. You are required to have a FEMA Student Identification (SID) Number to enroll in this course. To obtain a FEMA SID number, go to <a href="https://cdp.dhs.gov/femasid">https://cdp.dhs.gov/femasid</a> or to retrieve your SID if you have previously obtained one to attend a FEMA course. This course addresses all responsibilities appropriate to a Planning Section Chief operating in a local - or state-level All-Hazards Incident Management Team or Emergency Operations Center. These responsibilities fall into two categories: 1. Managing the planning cycle and 2. Tracking resources and incident status. The course is an instructor-led training that supports learning through discussion, lecture, and active participation in multiple tabletop exercises. Seating is limited.		
COURSE OBJECTIVES	<ul style="list-style-type: none"><li>• Describe the function of the Planning Section and the roles and responsibilities of the Planning Section Chief, Resource Unit Leader, Situation Unit Leader, Documentation Unit Leader, and Demobilization Unit Leader</li><li>• Describe the information gathered from the initial meetings, briefings and documents</li><li>• Describe the purpose, timing and structure of each of the meetings, briefings and documents in the Planning Cycle</li><li>• Identify key strategies for interacting with members of the Planning Section, members of the IMT, and personnel outside of the IMT</li></ul>		
PREREQUISITES	<b>The following prerequisites must be completed before registration:</b> IS 700: Introduction to NIMS IS 800: Introduction to NRF IS 100: Introduction to ICS IS 200/ICS200: Basic Incident Command ICS 300: Intermediate ICS for Expanding Incidents Advanced ICS for Command and General Staff ICS 400		
TARGET AUDIENCE	The intended audience is local-or state-level emergency responders who may be designated as Planning Section Chiefs on their local or state IMT or EOC. The audience may include participants from all agencies and functional response disciplines. Students are expected to have a strong operational background in their specific discipline so that they are able to relate course material to their specific disciplines.		
OPEN TO THE PUBLIC	No		
COST/MEALS	The training and course materials are provided at no cost to the state, local organization or responder. <b>Funding for travel, accommodations, and meals are not provided for this training opportunity.</b>		

All classes have limited seats. Registrations will be processed on a first come/first served basis. If you have any questions please e-mail [training.dema@state.de.us](mailto:training.dema@state.de.us)

**Note: DEMA address: 165 Brick Store Landing Road, Smyrna, DE. When reporting to DEMA for training please park on the lower level (back) parking lot and enter the training door to the facility.**